

Maine Township Board Meeting January 25, 2022

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:

<http://mainetown.com/board-meetings/>

Indexed agenda at:

https://mainetown.com/wp-content/uploads/2022/01/agenda_22-01-25-.pdf

This meeting will be conducted in person. Physical public attendance at the Township building may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available here: <https://us02web.zoom.us/j/81153919845>. To obtain password to connect to this meeting, please call Richard Lyon at 224-257-4869 prior to 6:00 p.m. on January 25, 2022. The meeting will also be audio or video recorded and made available to the public, as provided by law.

This meeting will be conducted in person. The meeting will also be audio or video recorded and made available to the public, as provided by law.

Board Members Present and other Elected Officials: Supervisor Dimond, Trustees: Jones, Horvath, Maher, Malik, Clerk Gialamas, Assessor Moylan Krey and Highway Commissioner Beauvais

Others in Attendance: Kurt Asprooth, Dayna Berman, Alicia Brzezinski, Richard Lyon, Elizabeth Coy, Marie Dachniwsky, Austin Kelso, Nick Kanehl, Marty Cook, Michael Samaan, Arielle Kalvelage, Ruba Al Ayed, Ron Wolflick, Robert "Bud" Philips, Judy Fregetto, Andrew B. Quadros, Dawne Hayman, Emily Toomey, Evan White, Madhu Patel, Ted Ward, Robert Flinn, Marty McAlpin, Michael Walters, Diane Elkins, Eva Magnowski and Wiesia Tytko

Supervisor Dimond called the meeting to order at 7:15 p.m., Clerk Gialamas led the Pledge of Allegiance and called the roll.

Agenda Item: Approval of Minutes of December 27, 2021 Bill Pay Review

Trustee Maher Motion to waive the reading and approve the minutes of the December 27, 2021 Bill Pay Review.

Trustee Malik Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Approval of Minutes of December 27, 2021 Board Meeting

Trustee Horvath Motion to waive the reading and approve the minutes of the December 27, 2021 Board Meeting.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Approval of Minutes of December 27, 2021 Tax Levy Hearing

Trustee Jones Motion to waive the reading and approve the minutes of the December 27, 2021 Tax Levy Hearing.

Trustee Maher Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated January 7, 2022 and January 21, 2022 and General Assistance checks #53852 through check #53908 in the amount of \$44,950.69.

Trustee Malik Motion to approve.

Trustee Horvath Second

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated January 7, 2022 and January 21, 2022 and Road District checks #22198 through check #22241 in the amount of \$96,427.50.

Trustee Jones Motion to approve.

Trustee Horvath Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated January 7, 2022 and January 21, 2022 and General Town Fund checks #59188 through check #59240 in the amount of \$261,769.86.

Trustee Maher Motion to approve.

Trustee Malik Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Public Participation
None

Agenda Item: Presentation of Check to Honor Flight Chicago
See video at 6:00.

Clerk Gialamas stated that the former Maine Township Clerk, Gary K. Warner started this program to donate \$1,000.00 to Honor Flight Chicago. Clerk Gialamas pointed out that the donation is dedicated from passport proceeds and it doesn't cost anything to our taxpayers.

Ron Wolflick, Chair of the Operation Locate A Hero, thanked the Maine Township Board for their generosity. He stated that Honor Flight Chicago is a non-profit organization that sends senior war veterans once a month to Washington, D.C. for a day of honor, thanks and inspiration. Mr. Wolflick stated that these trips are free to the veterans. He also acknowledged Gary K. Warner for helping Honor Flight Chicago in the past.

Clerk Gialamas presented a \$1,000.00 check to the organization.

Agenda Item: Resolution 2022-1 Presented in Honor of Former Maine Township Clerk Gary K. Warner
See video at 11:10.

Clerk Gialamas presented and read out loud the Resolution 2022-1, A Resolution to Recognize and Acknowledge Gary K. Warner. He stated that Gary K. Warner was a faithful citizen of Maine Township where he served as Clerk from 1986 through 2017. He added that Gary K. Warner was his good friend and mentor. He passed away on January 9, 2022 and he will be missed by all.

Supervisor Dimond moved to pass the Resolution 2022-1 and was seconded by Trustee Jones.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Agenda Item: Personnel, HR Generalist Moving to Full Time Status
See video at 15:17.

Supervisor Dimond entertained a motion to move a HR Generalist position from part-time to full-time position.

Trustee Jones	Motion to move a HR Generalist position from part-time to full-time position.
Trustee Horvath	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Agenda Item: Personnel, Discussion & Possible Vote on Hiring Part Time Deputy Clerk
See video at 16:10.

Clerk Gialamas asked the Board for permission to hire a part-time Deputy Clerk for his office to make an easier transition when his Chief Deputy Clerk retires in April. He added that he would like to keep two full-time and one part-time employee in the Clerk's Department.

Trustee Horvath	Motion to approve hiring a part-time employee for the Clerk's Department.
Trustee Jones	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Agenda Item: Personnel, Introduction of New Maine Township Employees

See video at 18:29.

Supervisor Dimond stated that recently a few new employees were hired in the MaineStay Department. Also, there were some changes in Administration and Food Pantry.

Supervisor Dimond introduced new employees in MaineStay: Therapists - Arielle Kalvelage, Summer Zubbrock and Jazmin Arana, Youth Program Coordinator Emily Toomey and Agency and Program Coordinator Evan White. She also introduced a new afternoon receptionist: Paula Rezutko-Custis and a new HR Generalist, Ruba Al Ayed, who will start next week. Supervisor Dimond stated that Alicia Brzezinski got promoted to Supervisor's Assistant and Nick Kanehl is now Food Pantry Director.

Agenda Item: Personnel, Appointment & Re-Appointment of Members of the Maine Township Building & Zoning Committee

See video at 22:03.

Supervisor Dimond and the Maine Township Board welcomed the new Plan Commission members: Lidia Siluch-Fiducci, Louise Friedenson, Andrew B. Quadros, Madhu Patel and Robert "Bud" Phillips. Supervisor Dimond stated that Maine Township established the Plan Commission in 2001 and created a Comprehensive Plan to be useful for the Plan Commission for reviewing development of the unincorporated areas.

Bud Phillips announced that the local radio contacted him to speak about the Maine Township Town Hall building which was Good Shepherd-Community Church since 1956. The church was designed by architect Lloyd Wright and Mr. Phillips is very honored to give this short speech of history since his mother and he were the first two people to join this church.

Mr. Phillips added that this short piece of history will be on WBEZ 91.1 radio on Thursday, January 27th at 12:45 p.m.

Agenda Item: Old Business, Discussion & Possible Vote on Community Solar Programs

See video at 27:40.

Supervisor Dimond stated that at the last meeting Diane Elkins presented how the Community Solar Energy can be implemented in Maine Township and how it can be available to our residents. Supervisor Dimond pointed out that two different contracts from Arcadia and Solstice were included in the board distribution for reviewing and considering.

Trustee Malik questioned the donation to Maine Township for the duration of the contract.

Attorney Asprooth responded that there is no conflict to take these monies.

Trustee Horvath	Motion to approve the agreement between Solstice Power Technologies (Solstice) and Maine Township.
Trustee Jones	Second.

Discussion and comments.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	No

Motion carried.

Trustee Jones	Motion to approve the agreement between Arcadia and Maine Township subject to making the mentioned corrections.
Trustee Horvath	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	No

Motion carried.

Supervisor Dimond stated that the new Plan Commission members were introduced earlier tonight but we do need a motion to appoint them for the next four years.

Trustee Horvath	Motion to appoint and re-appoint the Plan Commission Board as presented.
Trustee Jones	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Agenda Item: New Business, Discussion of Public Relations Audit & Suggestions as Prepared by Robert Flinn & Marty McAlpin

See video at 55:11.

Supervisor Dimond asked for a short presentation prepared by M3 Marketing, LLC.

Robert Flinn and Marty McAlpin stated that a Marketing Audit can identify strengths and opportunities for improvement, can reach a collective understanding of Maine Township's current communication materials and methods and can estimate costs and timelines for improvements and implementations. They elaborated on improvements for the Maine Township's Website, Newsletter, Social Media, E-Newsletter and Branding.

Discussion and comments.

Administrator Berman commented on possible translating and designing services for the Maine Township's Mainely News and Richard Lyon commented on our Website's updates.

Agenda Item: Old Business, Road District Amended Budget Ordinance 2022-1

See video 1:17:49.

Supervisor Dimond stated that the Amended Budget and Appropriation Ordinance 2022-RB-1 for Road District was adopted prior to the Board meeting at the 7:00 p.m. Budget Hearing.

Agenda Item: Old Business, Discussion of MWRD Project & Vote on a Possible Letter of Intent

See video at 1:17:57.

Supervisor Dimond stated that she received a phone call from MWRD in which they were asking for reassurance that Maine Township will go forward with the Flood Control Project for Farmers and Prairie Creek in Maine Township and Park Ridge. She did not hear from them since.

Agenda Item: Old Business, Discussion & Possible Vote on Cybersecurity Audit

See video at 1:18:58.

Supervisor Dimond stated that two RFP Responses from RSA Risk Management & Investigations

and Prescient were included in the Board packet for Board review. She added that we are not going to vote on the Cybersecurity Audit tonight.

Richard Lyon reported that the guidelines for applying for the State and local government cybersecurity grant are not released yet.

Agenda Item: New Business, Approval of Resolution 2022-2 Schedule of Regular Board Meeting
See video at 1:20:34.

Supervisor Dimond asked for an approval of Resolution 2022-2, Schedule of Regular Board Meetings as presented.

Trustee Maher	Motion to approve the Resolution 2022-2, Schedule of Regular Board Meetings as presented.
Trustee Malik	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Agenda Item: New Business, Discussion on 2022-23 Road & Bridge Preliminary Budget
See video at 1:21:20.

Highway Commissioner Beauvais stated that his proposed preliminary budget for the year 2022-2023, is a modified version of the amended 2021-2022 budget. In his distribution he included a report and the Maine Township inventory which was drafted by their engineer Ted Ward.

Highway Commissioner Beauvais extended his thanks to his Administrator, Dawne Hayman, for tirelessly working on preparing said budget.

Ted Ward, Spaceco, Inc. engineer, spoke about Road District projects that have to be done in the year 2022 and on the necessity to pass the new Road District budget earlier than usual.

Highway Commissioner Beauvais asked the Board for scheduling the budget hearing on Tuesday, March 8, 2022 at 6:30 p.m.

The Board of Trustees agreed to this date.

Agenda Item: New Business, Discussion & Vote on GovOS Contract Renewal
See video at 1:30:29.

Supervisor Dimond stated that the existing contract for GovOS, the e-signature and forms automation platform for Maine Township ends March 31, 2022 and the new contract would begin on April 1, 2022. This contract is for one year with the total annual fee of \$6,655.00.

Trustee Jones	Motion to enter into the renewal contract with GovOS with the total annual fee of \$6,655.00.
Trustee Horvath	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Agenda Item: Officials' Reports, OMA Requirement, FEMA Grant

Supervisor Dimond stated that the OMA website is working and encouraged the Board to do the necessary and mandatory training.

Supervisor Dimond thanked the staff for completing the application for FEMA grants for Covid 19 expenses. Supervisor Dimond stated that we applied for \$49,792.94 and we were approved for \$29,464.29 in reimbursement for Covid 19 expenses.

Trustee Jones reported that the next Neighborhood Watch meeting will be held on Wednesday, February 2nd at 7:00 p.m. She stated that Maine East Fine Arts High School will be presenting Mamma Mia in the month of February in their auditorium.

Trustee Jones stated that she will miss our former Clerk, Gary K. Warner.

Assessor Moylan Krey expressed her condolences to Warner family.

Assessor Moylan Krey stated that her office saved the Maine Township taxpayers over \$1 million by filing certificate of errors. Her office submitted 3,100 permits to the Cook County Assessor office. She added that this year the exemptions will be auto-renewed for taxpayers that had it last year.

Supervisor Dimond suggested to create a citizens advise committee and also hold strategic planning sessions.

Trustee Maher congratulated all new employees and a new appointed and re-appointed Plan Commission and especially Bud Phillips. Trustee Maher added that he likes the idea that Maine Township gives the opportunity to its employees to be hired within offices.

For more detailed Officials' Reports see video at 1:32:55.

Agenda Item: Adjournment

Trustee Horvath Motion to adjourn.

Trustee Malik Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

The meeting was adjourned at 8:55 p.m.

Maine Township Clerk